

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

**2014
Commissioners**

Chair

Louis R. Calcagno
County Member

Vice Chair

Steve Snodgrass
Special District Member

Fernando Armenta
County Member, Alternate

Sherwood Darington
Public Member

Matt Gourley
Public Member, Alternate

Joe Gunter
Alternate, City Member

Maria Orozco
City Member

Warren E. Poitras
*Special District Member,
Alternate*

Ralph Rubio
City Member

Simón Salinas
County Member

Graig R. Stephens
Special District Member

Staff

Kate McKenna, AICP
Executive Officer

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MINUTES

**LOCAL AGENCY FORMATION COMMISSION
OF MONTEREY COUNTY**

Adopted 9-22-14

Monday, June 23, 2014

4:00 p.m.

**Board of Supervisors Chambers
Monterey County Government Center
168 West Alisal Street, First Floor
Salinas, California**

Roll Call

Members Present

Commissioner Calcagno (Chair)
Commissioner Snodgrass (Vice Chair)
Commissioner Darington
Commissioner Gourley
Commissioner Gunter
Commissioner Poitras
Commissioner Salinas
Commissioner Stephens

Members Absent (Excused Absences)

Commissioners Orozco and Rubio

Members Not Present (Presence Not Required)

Commissioner Armenta

Staff Present

Kate McKenna, AICP, Executive Officer
Leslie J. Girard, General Counsel
Gail Lawrence, Clerk to the Commission

Call To Order

The Local Agency Formation Commission was called to order by Chair Calcagno at 4:04 p.m. in the Monterey County Board of Supervisors Chambers.

Pledge of Allegiance

Commissioner Calcagno led the Pledge of Allegiance.

Publics Comments

There were no Public Comments on items not on the Agenda.

Special Business

1. Administer the Oath of Office for Re-Appointment of Public Member Commissioner Sherwood Darington and Alternate Public Member Commissioner Matt Gourley.

Chair Calcagno administered the Oath of Office to Public Member Sherwood Darington and to Alternate Public Member Matt Gourley. The Commissioners took their seats on the dais.

Consent Calendar

2. Adopt the Draft Minutes of April 28, 2014.
3. Accept Notes from the May 16, 2014 Budget and Finance Committee Meeting.
4. Accept List of Anticipated Future Agenda Items.
5. Approve Register of Checks for April 2014.
6. Accept Report of Draft Financial Statements as recommended by the Budget and Finance Committee for Period Ending March 31, 2014.
7. Approve Budget Amendment No. 2 for Fiscal Year 2013-2014 Budget, and Related Actions as recommended by the Budget and Finance Committee.
8. Approve Salary Range and Flexible Classifications for LAFCO Staff Analyst Positions as recommended by the Budget and Finance Committee.
9. Accept Report on Activities of the California Association of Formation Commissions as recommended by the Budget and Finance Committee.

There were no Public or Commissioner comments for the Consent Items.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, the Consent Items were approved. Absent: Commissioners Orozco and Rubio.

New Business

10. Consider Draft LAFCO Comment Letter Regarding a Draft Initial study and Mitigated Negative Declaration/Environmental Assessment for the California Central Coast Veterans Cemetery Project – Phase I (California Department of Veterans Affairs) .

Public Comments

There were no Public or Commissioner comments.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, the Draft LAFCO Comment Letter Regarding a Draft Initial Study and Mitigated Negative Declaration/Environmental Assessment for the California Central Coast Veterans Cemetery Project – Phase I (California Department of Veterans Affairs) was approved. Absent: Commissioners Orozco and Rubio.

- II. Consider Report on Business Items for the 2014 CALAFCO Annual Conference in Ontario, California on October 15-17 and approve the recommended actions:
 - a. Authorize Attendance.
 - b. Designate Voting Delegates
 - c. Consider nominations for Coastal Region County Member and Special District Member Seats on the CALAFCO Board of Directors.
 - d. Consider nominations for CALAFCO Achievement Awards.

Public Comments

There were no Public comments. The Commissioners reviewed the recommended actions.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Snodgrass, the Commission (a) Authorized the Executive Officer, two LAFCO Senior Analysts, Commissioners Gunter and Salinas, and LAFCO General Counsel to attend the 2014 CALAFCO Annual Conference in Ontario, California on October 15-17; Further, (b) The Commission selected voting delegates to the CALAFCO Annual Business Meeting; (c) No nominations for Coastal Region County Member and Special District Member Seats on the CALAFCO Board of Directors; and, (d) A full consensus of the Commissioners present, supported and nominated LAFCO Executive Officer, Kate McKenna, for several 2014 CALAFCO Achievement Awards. Absent: Commissioners Orozco and Rubio.

Executive Officer's Report

None.

Commissioners Comments

None.

Selection of Chair and Chair Pro Tempore

12. Select the LAFCO Chair and Chair Pro Tempore for a Period Ending in May 2015.

Public Comments

There were no Public comments.

Commission Action

Upon motion by Commissioner Stephens, seconded by Commissioner Salinas, Commissioner Steve Snodgrass was nominated as Chair for a period ending in May 2015. A full consensus of the Commissioners present approved the motion. Absent: Commissioners Orozco and Rubio.

Commission Action

Upon motion by Commissioner Stephens, seconded by Commissioner Snodgrass, Commissioner Sherwood Darington was nominated as Chair Pro Tempore for a period ending May 2015. A full consensus of the Commissioners present approved the motion. Absent: Commissioners Orozco and Rubio.

Closed Session

13. The Commission will conduct a Public Employee Annual Performance Evaluation in Closed Session Pursuant to Code Section 54957. *Position: LAFO Executive Officer*

The Commission convened to Closed Session at 4:15 p.m.

The Commission reconvened the Regular LAFCO Meeting at 4:35 p.m.

Supervisor Calcagno reported that Closed Session was held pursuant to Code Section 54957. The Commission conducted a Public Employee Annual performance Evaluation for the LAFCO position of Executive Officer.

Les Girard, LAFCO General Counsel, reported that the Commission performed the evaluation of the Executive Officer. As part of that discussion, the Commission approved an Amendment to the Executive Officer's Contract of a pay raise of 3.25%, to be scheduled for adoption in a future open session.

Adjournment to the Next Meeting

*The next Regular LAFCO meeting – Monday, August 25, 2014 at 4:40 p.m.

* *Note: the August 25th Meeting was canceled. The next regular LAFCO Meeting is scheduled for Monday, September 23, 2014.*