

LOCAL AGENCY FORMATION COMMISSION  
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**KATE McKENNA, AICP**  
Executive Officer

**MINUTES**  
**LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY**

*Adopted on April 23, 2012*

**Monday, March 26, 2012**  
**4:00 p.m.**

**Board of Supervisors Chambers**  
**Monterey County Government Center**  
**168 West Alisal Street, First Floor**  
**Salinas, California**

**CALL TO ORDER**

The Local Agency Formation Commission was called to order by Chair Darington at 4:03 p.m. in the Monterey County Board of Supervisors Chambers.

**PLEDGE OF ALLEGIANCE**

Commissioner Salinas led the Pledge of Allegiance.

**ROLL CALL**

**Members Present**

Commissioner Calcagno  
Commissioner Champion  
Commissioner Darington (Chair)  
Commissioner Delgado (Vice Chair)  
Commissioner Gourley  
Commissioner Salinas  
Commissioner Snodgrass  
Commissioner Stephens  
Commissioner Orozco

**Members Absent**

Commissioner Donohue (Excused)

**Members not Present** (Presence Not Required)

Commissioner Armenta

**Staff Present**

Kate McKenna, AICP, Executive Officer

Thomas A. McCue, AICP, Sr. Analyst

Leslie J. Girard, LAFCO General Counsel

Donna A. Christoffersen, Interim LAFCO Clerk

**4. MINUTES**

- a. Adopt Draft Minutes of January 23, 2012 Regular LAFCO Meeting.

There were no Commission or public comments for this item.

Commission Action

Upon motion by Commissioner Delgado, seconded by Commissioner Stephens, the Draft Minutes were adopted.

- b. Accept Draft Notes from Budget and Finance Committee Meeting of February 16, 2012.

There were no Commission or public comments for this item.

Commission Action

Upon motion by Commissioner Delgado, seconded by Commissioner Stephens, the Draft Notes were accepted.

**5. PUBLIC COMMENTS**

Bill Carrothers asked if General Counsel Girard had received a letter about the public member selection process. Counsel Girard responded he had not.

**6. COMMISSIONER ANNOUNCEMENTS**

There were no Commissioner announcements.

## **7. CONSENT ITEMS**

- a. Approve the Registers of Checks Paid in January and February 2012.
- b. Accept List of Anticipated Future Agenda Items.
- c. Receive Report on Activities of the California Association of Local Agency Formation Commissions.
- d. Accept Draft Financial Statements for Period Ending December 31, 2011.
- e. Accept Mid-Year Budget Review and Adopt Budget Amendment #1 for Fiscal Year 2011-2012.
- f. Receive Status Report on Fort Ord Reuse Authority Legislation.

There were no public comments.

### Commission Action

Upon motion by Commissioner Calcagno, seconded by Vice Chair Delgado, the consent items were unanimously approved and accepted.

## **8. NEW BUSINESS**

- a. Receive Presentation on Election Costs in Monterey County, by Linda Tulett, County Registrar of Voters.

Executive Officer McKenna introduced Linda Tulett, Registrar of Voters for the County of Monterey, who presented her report.

Commission members asked questions and offered comments.

There were no public comments for this item.

### Commission Action

Chair Darington thanked Ms. Tulett.

This item was for information only. No Commission action is required.

**9. PUBLIC HEARINGS**

- a. Consider Draft Proposed Work Program for Fiscal Year 2012 – 2013.

Executive Officer McKenna provided her report.

There were no public comments for this item.

Commission members offered comments.

Commission Action

Upon motion by Vice Chair Delgado, seconded by Commissioner Salinas, the Draft Proposed Work Program for Fiscal Year 2012-2013 was unanimously approved per staff recommendations.

- b. Consider Draft Proposed Budget for Fiscal Year 2012 – 2013.

Executive Officer McKenna provided her report.

There were no public comments for this item.

Commission members offered comments.

Commission Action

Upon motion by Vice Chair Delgado, seconded by Commissioner Salinas, the Draft Proposed Budget for Fiscal Year 2012-2013 was unanimously adopted per staff recommendations, and will be distributed for review and comment by local agencies prior to final adoption at a public hearing on April 23.

- c. Consider a Sphere of Influence Amendment for the Pajaro County Sanitation District and the “Water West Annexation” to the District of 0.87± Acres at Approximately 335 Berry Road (Assessor’s Parcel Numbers 119-101-027 and 119-101-012) on the North Side of Berry Road, Approximately 600 Feet West of Willow Road, Las Lomas. The Purpose of this Proposal is to allow the Disposal of Sanitary Waste Associated with the Operation of an Iron and Manganese Treatment System at an Existing Public Drinking Water Well Site. (LAFCO File No. 12-01)

Executive Officer McKenna introduced Senior Analyst, Thom McCue, who presented the report.

Commission members asked questions and offered comments.

Mike Jones from California Water Service answered their questions.

#### Public Comments

Margie Kay commented on the project.

#### Commission Action

Upon motion by Commissioner Calcagno, seconded by Commissioner Orozco, the Sphere of Influence Amendment for the Pajaro County Sanitation District and the Water West Annexation to the District was unanimously approved and adopted.

- d. Consider the Draft Municipal Service Review and Sphere of Influence Update for Districts Providing Fire Protection and Emergency Medical Services in Monterey County. The Recommendations include:
  - i. Adopting the 2012 Municipal Service Review for all fourteen special districts providing fire protection and emergency medical services;
  - ii. Affirming the currently adopted Spheres of Influence of the Aromas Tri-County, Cachagua, Gonzales Rural, Greenfield, Mission Soledad Rural, Monterey County Regional, and South Monterey County Fire Protection Districts, and County Service Area 74 (Emergency Medical Services);
  - iii. Affirming the currently adopted Sphere of Influence of the North County Fire Protection District, and designating a Future Study Area for possible expansion of the Sphere, and
  - iv. Amending the Spheres of Influence of the Carmel Highlands and Cypress Fire Protection Districts to include adjacent areas not currently within the boundaries of a fire protection agency.

Executive Officer McKenna presented her report and distributed an addendum with minor wording changes.

Commission members asked questions and offered comments. Commissioner Snodgrass requested that language be added to encourage the Aromas Tri-County Fire Protection District and the City of San Juan Bautista to consider options for sharing fire protection services.

5:20 p.m. Commissioner Orozco left the meeting.

5:27 p.m. Commissioner Gourley left the meeting.

There were no public comments for this item.

5:34 p.m. Commissioner Champion stepped out briefly and Commissioner Snodgrass

voted on the item as the Alternate Special District Member.

Commission Action

Upon motion by Commissioner Calcagno, seconded by Commissioner Salinas, the Draft Municipal Service Review and Sphere of Influence Update for Districts Providing Fire Protection and Emergency Medical Services in Monterey County was unanimously approved and adopted with the additions as noted.

AYES: Commissioners Calcagno, Darington, Delgado, Salinas, Snodgrass, Stephens

NOES: None

ABSENT: Commissioners Champion, Donohue, Orozco

ABSTAIN: None

**10. EXECUTIVE OFFICER ANNOUNCEMENTS**

Executive Officer McKenna announced the Independent Special Districts of Monterey County are embarking on the nominations and elections process to fill two Commission seats.

Also, the recruitment process will begin to fill the vacant Administrative Secretary-Confidential / Clerk to the Commission position.

**11. CORRESPONDENCE**

- a. Letter from Robert E. Bosso, Bosso Williams, dated January 25, 2012, Pertaining to Aromas Water District, and a Response Letter dated February 22, 2012.

Executive Officer McKenna provided background and indicated that follow-up discussions were underway with Chair Darington and General Counsel Girard. If necessary, the item will be placed on the next meeting agenda.

This item was for information only. No Commission action is required.

**12. ADJOURNMENT TO THE NEXT MEETING**

Chair Darington announced adjournment at 5:37 p.m. to the next Regular LAFCO Meeting – Monday, April 23, 2012 at 4:00 p.m.