

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2013

Commissioners

Chair

Bruce Delgado
City Member

Vice Chair

Louis R. Calcagno
County Member

Fernando Armenta
County Member, Alternate

Sherwood Darington
Public Member

Dennis Donohue
City Member

Matt Gourley
Public Member, Alternate

Joe Gunter
*City Member, Alternate
(Pending Oath of Office)*

Maria Orozco
*City Member
(Pending Oath of Office)*

Warren E. Poitras
*Special District Member,
Alternate*

Simón Salinas
County Member

Steve Snodgrass
Special District Member

Graig R. Stephens
Special District Member

Staff

Kate McKenna, AICP
Executive Officer

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MINUTES

**LOCAL AGENCY FORMATION COMMISSION OF
MONTEREY COUNTY**

Adopted February 25, 2012

Monday, December 3, 2012

4:00 p.m.

**Board of Supervisors Chambers
Monterey County Government Center
168 West Alisal Street, First Floor
Salinas, California**

Call to Order

The Local Agency Formation Commission was called to order by Chair Delgado at 4:06 p.m. in the Monterey County Board of Supervisors Chambers.

Roll Call

Members Present

Commissioner Calcagno (Vice Chair)
Commissioner Darington
Commissioner Delgado (Chair)
Commissioner Salinas
Commissioner Snodgrass
Commissioner Stephens
Commissioner Orozco
Commissioner Poitras

Members Absent

Commissioner Donohue (Excused)

Commissioner Gourley (Excused)

Members Not Present (Presence Not Required)

Commissioner Armenta

Staff Present

Kate McKenna, AICP, Executive Officer

Leslie J. Girard, LAFCO General Counsel

Thomas A. McCue, AICP, LAFCO Senior Analyst

Gail Lawrence, Interim LAFCO Clerk to the Commission

Pledge of Allegiance

Commissioner Chair Delgado led the Pledge of Allegiance.

4. Public Comments

None.

5. Commissioner Announcements

None

6. Special Business

- a. Resolution of Appreciation to Commissioner Dennis Donohue for Dedicated and Outstanding Service to the Local Agency Formation Commission of Monterey County.

Commissioner Action

The Special Business Resolution 12-14 was unanimously approved. Vice Chair Calcagno will present the Resolution to Commissioner Donohue at a Salinas City Council function on December 11, 2012 as Commissioner Donohue was unable to attend the LAFCO meeting.

There were no public comments.

7. CONSENT ITEMS

- a. Adopt the Draft Minutes of the October 22, 2012 LAFCO Meeting.
- b. Accept Draft Notes from November 5, 2012 Meeting of the Budget and Finance Committee.

- c. Approve the Register of Checks Paid in October 2012.
- d. Accept the List of Anticipated Future Agenda Items.
- e. Adopt Schedule of Regular LAFCO Meetings for 2013.
- f. Approve Chair's Report on 2013 Committee Appointments.

There were no public comments for the consent items.

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, the consent items were unanimously approved and accepted.

8. New Business

- a. Receive Presentation from Karen Campbell, CPA, Bianchi, Kasavan and Pope, LLP, and Consider Draft Year-End Audit for Fiscal Year Ending June 30, 2012.

Executive Officer McKenna introduced Karen Campbell, CPA, Bianchi, Kasavan and Pope, LLP, who provided a brief overview of the audit process and results.

There were no public comments for this item.

Commissioner Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, the Draft Year-End Audit for Fiscal Year Ending June 30, 2012 was unanimously accepted and approved.

- b. Receive Presentation from Mike Briley, CPA, Managing Partner, Hayashi & Wayland, Accounting and Consulting, LLP, and Consider Draft Financial Statements for Period Ending June 30, 2012.
- c. Consider Draft Financial Statements for Period Ending September 30, 2012.

Executive Officer McKenna introduced Mr. Mike Briley, CPA and Managing Partner, Hayashi & Wayland Accounting and Consulting, LLP., who provided a brief overview of the June 30 and September 30 statements.

There were no public comments for these items.

Commission Action

Chair Delgado thanked Mr. Briley and Ms. Campbell for their work on the LAFCO financial statements and annual audit and reported that the Budget and Finance Committee also discusses and reviews this information annually and meets throughout the year to review financial information.

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, items 8.b and 8.c were unanimously accepted.

- d. Consider the City of Soledad's Proposal to Extend Sanitary Sewer Service outside of the City Limits to Serve the Camphora Apartments Replacement Project, in the Unincorporated Area East of Highway 101 and Approximately 2.5 Miles North of the City Limits. The Camphora Apartments is a County-Approved Development of 44 Affordable Rental Units that will be Reconstructed from a Former Farm Labor Camp (LAFCO File No. 12-03).

Executive Officer McKenna introduced Thomas McCue, AICP, LAFCO Senior Analyst, who provided an overview of the City of Soledad's proposal.

Commissioner Comments

Various Commissioners offered comments and asked questions. Andy Lief, Director of Housing Development, South County responded to questions.

Public Comments

There were no public comments

Commission Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, the Commission unanimously approved the City of Soledad's Proposal to Extend Sanitary Sewer Service Outside of the City Limits to Serve the Camphora Apartments Replacement Project, in the Unincorporated Area East of Highway 101 and Approximately 2.5 Miles North of the City Limits. (LAFCO File No. 12-03).

- e. Authorize Comments in Response to the Notice of Preparation of an Environmental Impact Report for the City of Greenfield's Walnut Avenue Specific Plan.

Executive Officer McKenna introduced Thomas McCue, AICP, LAFCO Senior Analyst, who provided a brief overview of the request from the City of Greenfield.

Commissioner Calcagno stated that he would be unable to affirm the requested action at this time as the City of Greenfield was previously asked to prepare a

Memorandum of Understanding with the County of Monterey and this needs to be accomplished.

Executive Officer McKenna reported that LAFCO has met with representatives of the City of Greenfield and will be meeting with the new City Manager and Mayor of Greenfield this month. Commissioner Salinas noted that this is only a courtesy comment letter from LAFCO and LAFCO has expressed its concern regarding the completion of a Memorandum of Understanding.

Susan Stanton, the new City Manager of Greenfield, responded to questions and stated she would work with staff and meet with the County and LAFCO representatives to resolve the Memorandum of Understanding concern and continue to move forward with this Walnut Avenue project which is strongly supported by the community.

There were no public comments.

Upon motion by Commissioner Salinas, seconded by Commissioner Orozco, the Commission Authorized LAFCO Comments in Response to the Notice of Preparation of an Environmental Impact Report for the City of Greenfield's Walnut Avenue Specific Plan.

Motion Carried.

AYES: Commissioners: Darington, Delgado, Orozco, Salinas, Stephens

NOES: Commissioners: Calcagno, Snodgrass

ABSENT: Commissioner Donohue

ABSTAIN: None

- f. Consider 2013 Priorities for Municipal Service Reviews and Sphere of Influence Updates.

Executive Officer Kate McKenna gave an overview of 2013 priorities and responded to Commissioner comments. There were no public comments. The Commission unanimously approved the report.

- g. Consider 2013 Legislative Issues and Policies of the California Association of Local Agency Formation Commissions.

Executive Officer McKenna presented the report and responded to Commissioner comments. There were no public comments. The Commission unanimously approved the report.

9. Executive Officer Announcements

- a. Receive Report on the Implementation of a Commission 2012 Work Program Item - AB54 (Mutual Water Companies).

Executive Officer McKenna presented an informational report.

10. Closed Session

Pursuant to Government Code Section 54956.9(b), the Commission met with its General Counsel in Closed Session regarding one matter of significant exposure to litigation.

Reconvene in open session and report any actions taken.

Chair Delgado reconvened the meeting from closed session. Counsel Girard stated that no reportable action was taken.

11. Adjournment to Next Meeting

Chair Delgado adjourned the meeting at 5:11 p.m. The next Regular LAFCO meeting is scheduled for Monday, January 28, 2013 at 4:00 p.m.

Alternative Formats: If requested, the agenda will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42USC 12132) and the federal rules and regulations adopted and the implementation thereof.