

KATE McKENNA, AICP
Executive Officer

MEETING NOTES
BUDGET AND FINANCE COMMITTEE MEETING
Adopted on March 23, 2009

Monday, March 9, 2009, 2:30 p.m.

LAFCO Office, 132 Gabilan St., Ste. 102, Salinas, CA 93901

1. Call to Order

The meeting was called to order at 2:40 p.m. by Committee Chair Rubio.

2. Roll Call

Present: Commissioners Perkins, Rubio and Salinas, and Executive Officer Kate McKenna

Absent: None

3. Public Comment

There was no public comment.

4. Consider Draft Financial Statements For January 2009

Committee members discussed the draft financial statements with Executive Officer McKenna.

The Committee unanimously accepted draft financial statements for January 2009.

5. Consider Agreement for Professional Services with AFS Associates to Provide Software for Calculation of Post-Retirement Healthcare Obligation, And Consider Related Policy and Budget Issues (Continued from February 9)

Executive Officer McKenna presented report. Committee members discussed the proposed agreement with Executive Officer McKenna.

Upon motion of Commissioner Salinas, seconded by Commissioner Perkins, the Committee unanimously agreed to continue discussion of Agreement for Professional Services with AFS Associates to Provide Software for Calculation of Post-Retirement Healthcare Obligation, pending further investigation into cost-sharing and referral fees. The Committee also recommended encumbering funds for this expense in this fiscal year's (2008-09) budget in order to reduce impacts on next fiscal year's (2009-10) budget.

6. Consider Agreement for Professional Services with Hayashi and Wayland for Payroll, Accounting and Financial Services

Executive Officer McKenna provided report and presented research on cost-saving options.

Committee members discussed agreement for professional services with Hayashi and Wayland with Executive Officer McKenna.

Upon motion of Commissioner Salinas, seconded by Commissioner Perkins, the Committee unanimously accepted the proposed agreement for professional services with Hayashi and Wayland for payroll, accounting, and financial services, and recommended bringing the agreement to the Commission for approval on March 23.

7. Consider Draft Proposed Budget For Fiscal Year 2009-2010 (Continued from February 9)

Executive Officer McKenna provided report

Committee discussed the revised draft proposed budget for fiscal year 2009-10 with Executive Officer McKenna. Executive Officer McKenna provided information on research conducted since February 9 on cost-sharing opportunities discussed with other agencies, as well as other budget reduction measures in the revised draft budget.

Upon motion of Commissioner Salinas, seconded by Commissioner Perkins, the Committee unanimously accepted Revised Draft Proposed Budget for Fiscal Year 2009-10, with one change to freeze a step increase for the Administrative Secretary position, and recommended bringing the proposed budget to the Commission for approval on March 23.

8. OTHER BUSINESS

No further business was reported.

ADJOURNMENT

The meeting was adjourned at 3:15 p.m.

Respectfully Submitted,

Rachelle Jones, LAFCO Clerk