

KATE McKENNA, AICP
Executive Officer

BUDGET AND FINANCE COMMITTEE:

Ralph Rubio, LAFCO Commissioner - *City Member (Committee Chair)*
Tom Perkins, LAFCO Vice-Chair - *Special District Member*
Simón Salinas, LAFCO Chair - *County Member*

AGENDA

BUDGET AND FINANCE COMMITTEE MEETING

Friday, November 20, 2009, 2:00 p.m.

**Monterey Conference Room - Monterey County Government Center
168 W. Alisal St., 2nd Floor
Salinas, CA 93901**

1. Call to Order

2. Roll Call

3. Public Comment

Anyone may address the Commission briefly concerning items not already on the agenda.
Please fill out a Speaker Request Form available on the rostrum.

4. Consider Draft Audit for Fiscal Year Ending June 30, 2009

ACTION

Please see the attached Executive Officer's report and draft audit report.

5. Consider Draft Financial Statements for October 31, 2009

ACTION

Please see the attached Executive Officer's report and draft financial statements.

6. Receive Profit/Loss Budget vs. Actuals Worksheet Dated November 13, 2009

INFORMATION

Please see the attached Executive Officer's report and worksheet.

7. Consider Replacement of LAFCO Office Telephone System

ACTION

Please see the attached Executive Officer's report.

- a. Recommend Authorizing the Transfer of \$2,185 in Cash Assets to Property and Equipment Assets in FY 2009-10, and
- b. Recommend Authorizing the Executive Officer to Execute an Agreement with Telco Automation, Inc. in an Amount not to Exceed \$2,185 for Purchase of a Replacement Office Telephone System; or
- c. Other Appropriate Action.

8. Consider Draft Policy on Annual Contributions to the Commission's Operating Budget.

ACTION

Please see the attached Executive Officer's report and draft policy.

9. Other Business

INFORMATION

10. Adjournment

ACTION

This agenda is posted at least 72 hours before the meeting. Please visit the LAFCO website at www.monterey.lafco.ca.gov, or call our office for more information about any of the agenda items.

Alternative Formats and Meeting Arrangements: If requested, the agenda will be made available in alternative formats and/or the meeting facility will be arranged for persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC 12132) and the federal rules and regulations adopted in implementation thereof.