

KATE McKENNA, AICP
Executive Officer

LOCAL AGENCY FORMATION COMMISSION
P.O. Box 1369 132 W. Gabilan Street, Suite 102
Salinas, CA 93902 Salinas, CA 93901
Telephone (831) 754-5838 Fax (831) 754-5831
www.monterey.lafco.ca.gov

MINUTES
LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Adopted on August 22, 2011

Regular Meeting
Monday, June 27, 2011
4:00 p.m.

Board of Supervisors Chambers
Monterey County Government Center
168 West Alisal Street, First Floor
Salinas, California

The Local Agency Formation Commission was called to order by Chair DiMaggio at 4:02 p.m. in the Monterey County Board of Supervisors Chambers.

Members Present

Commissioner Calcagno, (County Member)
Commissioner Champion, (Special District Member)
Commissioner DiMaggio, Chair (Public Member)
Commissioner Orozco, Alternate (City Member; seated after receiving Oath of Office)
Commissioner Salinas, (County Member)
Commissioner Snodgrass, Alternate (Special District Member)
Commissioner Stephens, (Special District Member)

Members Not Present

Commissioner Armenta (Presence Not Required)
Commissioner Darington (Presence Not Required)
Commissioner Delgado
Commissioner Donohue

Staff Present

Kate McKenna, AICP, Executive Officer
Leslie J. Girard, LAFCO General Counsel
Donna A. Christoffersen, Interim LAFCO Clerk

2. PLEDGE OF ALLEGIANCE

Chair DiMaggio led the Pledge of Allegiance.

4. SPECIAL BUSINESS

- a. Administer Oath of Office for City Member (Alternate) Commissioner Maria Orozco for the Remainder of a Term Ending May 2012. (Administered by Chair).

Chair DiMaggio administered the Oath of Office to Commissioner Maria Orozco for a term ending May 2012, and she took her place on the dais.

5. CLOSED SESSION

- a. Pursuant to Government Code Section 54956.9 (a), the Commission will meet in closed session to discuss with its general counsel one matter of significant exposure to litigation.

Chair DiMaggio reconvened the meeting from closed session and stated that no reportable action was taken.

6. MINUTES

- a. Adopt Draft Minutes of May 23, 2011 Regular LAFCO Meeting.
- b. Accept Draft Notes from Budget and Finance Committee Meeting of June 20, 2011.

There were no public comments for these items.

Commission Action

Upon motion by Commissioner Stephens, seconded by Commissioner Salinas, the minutes and notes were unanimously adopted and accepted.

7. PUBLIC COMMENTS

Mr. Bill Carrothers addressed the real estate and job markets for Monterey County.

8. CONSENT ITEMS

- a. Approve the Register of Checks Paid in May 2011.
- b. Accept List of Anticipated Future Agenda Items.

- c. Receive Report on Activities of the California Association of Local Agency Formation Commissions.
- d. Approve One-Year Extension to Executive Officer's Employment Agreement.
- e. Consider Draft Financial Statements for Period Ending April 30, 2011.
- f. Consider Resolution for Tax Deferred Reporting of CalPERS Member Contributions, Pursuant to Federal Tax Reporting Requirements.
- g. Consider Amendment No. 2 to Fiscal Year 2010-2011 Budget, to Transfer Funds from Line Item 6100 (Employee Benefits) to Line Item 7242 (Outside Professional Services – Accounting and Financial Services), with no Net Change to Overall Budget.

There were no public comments for the consent items.

Commission Action

Upon motion by Commissioner Calcagno, seconded by Commissioner Salinas, the consent items were unanimously approved.

9. NEW BUSINESS

- a. Consider Changes to the Litigation Reserve Policy, and Authorize Year-End Journal Entry Transfers from Account No. 3850 (Unreserved Fund Balance) to Account No. 7290 (Litigation Reserve) and Account No. 7295 (Contingency Reserve).

Executive Officer McKenna provided a report.

There were no public comments for this item.

Commissioner Comment

Commissioner Salinas reported this item was discussed in depth at the Budget and Finance Committee Meeting of June 20, and the recommended action will build funds in the two reserve accounts.

Commissioner Action

Upon motion by Commissioner Salinas, seconded by Commissioner Stephens, the proposed change to the Litigation Reserve Policy, and the proposed transfers from the Unreserved Fund to the Litigation Reserve and the Contingency Reserve, were unanimously accepted.

b. Discuss Options for Distribution of LAFCO Meeting Materials to Commission.

Executive Officer McKenna provided a report and demonstration of electronic delivery alternatives.

Individual Commissioners expressed comments and preferences, with no official action necessary.

10. EXECUTIVE OFFICER ANNOUNCEMENTS

The Executive Officer reported on activities of the Commission and Staff, including a planned report on August 22 regarding the Association of Monterey Bay Area Governments. Commissioner Salinas recommended contacting other entities for coordinating purposes.

11. COMMISSIONER ANNOUNCEMENTS

Commissioner Champion read a statement about the planned development of land at the former Fort Ord.

Chair DiMaggio announced he has been offered and has accepted a position as a city manager, and will formally submit a letter of resignation to Executive Officer McKenna. Chair DiMaggio thanked various individuals for the advice, mentoring and friendship provided to him, and thanked the Commission for the honor of serving on LAFCO.

12. ADJOURNMENT TO THE NEXT MEETING

Chair DiMaggio adjourned the meeting at 4:50 p.m. to the next Regular LAFCO Meeting – Monday, August 22, 2011 at 4:00 p.m.